

NATIONAL POWER TRAINING INSTITUTE

Sl. No.	Details of disclosure	Remarks
1.2	Power and duties of its officers and employees (Section 4(1)(b)(ii))	Power and duties of officers and other employees
1.2.1	Powers and duties of officers (administration, financial and judicial)	<p>The Institute has well defined Organizational Structure and functions through various departments/divisions under the overall supervision of Director General. The details of administrative, financial and other powers to different category of officers at Corporate Office and its Institutes are as per the directions/ instructions issued by Govt. of India from time to time. Further, adequate institutional arrangements exist to enable the officers and employees to discharge their duties satisfactorily.</p>
1.2.2	Power and duties of other employees	<p>Power and duties of officers and other employees</p> <p>The Institute has well defined Organizational Structure and functions through various departments/divisions under the overall supervision of Head of Institute. Further, adequate institutional arrangements exist to enable the officers and employees to discharge their duties satisfactorily.</p>
1.2.3	Rules/orders under which powers and duty are derived and	Rules/orders under which powers and duty are derived and exercised
1.2.4	Exercised	<p>Power broadly flows from top-downwards with Chairman, Governing Council/Director General/Head of Institute/Directors in its capacity of being the highest decision making body having powers to dispose off business and speedy decision making.</p>
1.2.5	Work allocation	<p>Work allocation</p> <p>The Roles & Responsibilities and work Allocation are decided by the Competent Authority</p>

1.4	Norms for discharges of functions (Section 4(1)(b)(iv))	
1.4.1	Nature of functions/services offered	National Power Training Institute, an Autonomous Organisation of Ministry of Power, Government of India was established vide The Gazette of India – July 3, 1993 to function as National Apex Body for Training and Human Resources Development in Power Sector. Apart from its Corporate Office at Sector-33, Faridabad, NPPTI is having 10 Institutes located at Badarpur (New Delhi), Nangal (Punjab), Neyveli (Tamil Nadu), Bangalore (Karnataka), Durgapur (West Bengal), Guwahati (Assam), Nagpur (Maharashtra), Alappuzha (Kerala) and Shivpuri (Madhya Pradesh).
1.4.2	Norms/Standards for functions/service delivery	
1.4.3	Process by which these services can be accessed	
1.4.5	Process of redress of grievances	A Director has been nominated as Grievance Officer to look after the grievance of employees

1.5	Rules, regulations, instructions manual and records for discharging functions [Section 4(1)(b)(v)]	
1.5.1	Title and nature of the record/manual/instruction.	Title and nature of the record like Recruitment Rules, Bye-laws, Memorandum of Association are available on the website of NPPTI for general public.
1.5.2	List of Rules, regulations, instructions manuals and records.	
1.5.3	Acts/ Rules manuals etc	

1.7.5	Powers and functions	The Institute has well defined Organizational Structure and functions through various departments/divisions under the overall supervision of Head of Institute. Further, adequate institutional arrangements exist to enable the officers and employees to discharge their duties satisfactorily
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1.8.1	List of employees with Gross monthly remuneration	<p>The Employees and Officers appointed by the Institute on its permanent roll receive remuneration on a monthly basis. There are certain categories of remuneration, however, which are expressed and settled on annualized basis. Monthly remuneration received by employees and officers includes elements such as Basic Pay, Dearness Allowance, House Rent Allowance, Transport Allowance etc. Detailed levels under 7th CPC applicable to the various categories of officers and employees of NPPTI is as under :</p> <table border="0"> <tr> <td>Level-1</td><td>: 18000-56900;</td> <td>Level-2</td><td>: 19900-63200;</td> </tr> <tr> <td>Level-4</td><td>: 25500-81100;</td> <td>Level-5</td><td>: 29200-92300;</td> </tr> <tr> <td>Level-6</td><td>: 35400-112400;</td> <td>Level-7</td><td>: 44900-142400</td> </tr> <tr> <td>Level-9</td><td>: 53100-167800;</td> <td>Level-10</td><td>: 56100-167800;</td> </tr> <tr> <td>Level-11</td><td>: 67700-208700</td> <td>Level-12</td><td>: 78800-209200;</td> </tr> <tr> <td>Level-13-A</td><td>: 131100-216600;</td> <td>Level-15</td><td>: 182200-224100</td> </tr> </table> <p>Name & Designation, Mobile Number and email ID of the officers/ employees are already available on the NPPTI website.</p>	Level-1	: 18000-56900;	Level-2	: 19900-63200;	Level-4	: 25500-81100;	Level-5	: 29200-92300;	Level-6	: 35400-112400;	Level-7	: 44900-142400	Level-9	: 53100-167800;	Level-10	: 56100-167800;	Level-11	: 67700-208700	Level-12	: 78800-209200;	Level-13-A	: 131100-216600;	Level-15	: 182200-224100
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1.8.2	Name and Designation, Mobile No. & email ID																									

1.11	No. of employees against whom Disciplinary action has been proposed/taken (Section 4(2))	
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	In FY 2023-24 – 01 (one) Disciplinary action has been proposed/taken