

RTI DISCLOSURES

1.Organisation and Function

S. No.	Item	Details of disclosure	Information/Relevant Web Link
1.2	Power and duties of its officers and employees [Section 4(1)(b)(ii)]	(i) Powers and duties of officers (administrative, financial and judicial)	<u>Power and duties of officers and other employees</u> The Organisation has well defined Organizational Structure and functions through various departments/divisions under the overall supervision of DG. Note: There is no judicial portal to officers of NPTI.
		(ii)Power and duties of other employees	<u>Power and duties of officers and other employees</u> The Organisation has well defined Organizational Structure and functions through various departments/divisions under the overall supervision of DG.
		(iii) Rules/ orders under which powers and duty are derived and (iv) Exercised	<u>Rules/ordersunderwhichpowersanddutyarederivedand exercised</u> The scheme of empowerment through the instrument of delegation of power ensures that various issues related to disposal of business and serving clients and customers are addressed with adequate speed thereby ensuring quality service. Instrument of delegation of power broadly flows from top-downwards with Director-General is in its capacity of being the highest decision maker in body having powers to dispose off business decision and with the same having been delegated to Principal Director, Directors and there below for adequate and speedy decision making.
		(v)Work allocation	<u>Work allocation</u> The Roles & Responsibilities and work Allocation are available at the below mentioned link:- https://www.npti.gov.in/sites/default/files/2026-08/Administrative%20Documents_0.pdf